Dulverton Town Council

Dulverton Traders Association

Dulverton Town Hall

Dulverton Heritage Centre

Dulverton Partnership Meeting Minutes

7th December 2022 10.00am at Exchange Cottage, Lady Street, Dulverton TA22 9EX

Present: Christine Dubery (Chair), Nick Thwaites; Margaret Rawle, Ali Pegrum, Chris Nelder, Louise Ogden, Ken Warren and Allison Crisp.

Apologies: Hayley Sampson

Approval of the minutes of the previous meeting:

RESOLVED: Proposed by Louise Ogden, seconded by Nick Thwaites and carried.

Chairman's Comments: Christine welcomed Alison Crisp and informed the meeting that she had spoken to Beth Brown who apologised for not being able to participate in the Group as intended and quite understood a replacement member being invited to take her place. Christine thanked her.

Literary Festival - 19th & 20th November 2022
Ali distributed a List of favourable comments received from the Author's, Sponsors and Audience Members which can be viewed on the Visit Dulverton website and social media.
A 'thank you' note has been received from Kate Lord Brown saying how much she enjoyed the event.
A whole Page dedicated to the Festival was published in the West Som Free Press and Exmoor News with very positive write up. There has been Positive Feedback from the Gen Public attending, that there was a good atmosphere and all the Author's and Speakers stated that they were well looked after.
A few negative comments were received from the public; in particular most hospitality venues were not open to accommodate refreshment. Full marks to Tongdam for providing a set lunch for Festival visitors. Members felt Businesses were not interested on the day but were hopeful that following the large footfall visiting the Festival that they may take on board the wish to open and provide hospitality at a future event.
It was felt that a longer interval be allowed between each Speaker/Author's Slot to allow for more time to use the bar and ensure the queues leaving and arriving did not clash.

The Saturday Event in the Library had not been supported as much as anticipated. More advertising of the event needed at the Library. There had been 22 entries in the children's writing competition from all over the area and it was felt that more advance notice be given to schools on this at a future event and the End date for submissions be nearer the actual Festival date. The children participating in the writing competition were granted free admission with one adult free ticket to the Claire Barker and Victoria Eveleigh Children's slot at 11am, although a success, not profitable on this occasion.

Ali reported that Waterstones were very pleased with their day selling the books and she had extended thanks for providing the prizes for the writing competition. Thanks were also extended to Jeff Pegrum for arranging the roadside posters he erected around the area during the couple of weeks leading up to the event.
Ali is going to make a template on how the Festival was organised for future reference.
Funding was mentioned for a future festival and will be discussed once a full breakdown of the accounts are available.
Enormous thanks were extended to Ken Warren and Gerry Lewis who provided the lighting and sound on the day. Ken stated that it was a learning curve for them too. The event was recorded and editing and producing access to this will be discussed again when costs are known.
Finally, huge thanks was extended to Ali for a very successful first Literary Festival.

Antique Valuation & Auction Day - Proposed date 25th March 2022
This will take place in the Town Hall. It was decided that this will be a valuation day only, dropping the Auction idea. It is proposed that it will be from 10-3pm. Soft flute music, bar and café all day. There will be a few invited antique type stalls at the back of the hall with seating in the centre and a valuation table situated prominently near the stage. Christine to contact the Valuer and it is anticipated that a charge of £5 be made for up to 5 'portable' items and pay on the day. Cloakroom style tickets will be given on entrance. It was suggested that a type of Repair Shop table/s could be erected in the foyer area of the Town Hall. More thoughts on this event to be brought to the next meeting including a Title for the event.

Finances: Statement and approval of payments to date (Appendix A)
Any other business with permission of the Chairman

RESOLVED: To approve payments as per Appendix A. Proposed by Chris Nelder, seconded by Louise Ogden and carried.

Any other business with permission of the Chairman:

Ken Warren asked that the Title of the Group be changed from Emergency Town Centre Grant Meeting to Dulverton Partnership Group. Members present agreed.

Christine stated that the Secret Gardens Event (Open Gardens) will take place on Sunday 2nd July 2023.

Meeting closed at 11.45am

Date of next meeting: Wed 11th January 2023 at Exchange Cottage at 10am.

Appendix A

Payments for approval:

7th December 2022

Expenditure	Event	Amount £	+ VAT (if applicable)	Date Paid
Cllr. M Rawle	Fun Run	21.72		25/10/22
BrightOwl Ltd.	Literary Festival	130.00		08/11/22
Bookwhen	Literary Festival	9.00	1.80	08/11/22
Ali Pegrum – Sep./Oct 22	Consultancy	900.00 (HTAP) 702.00		01/11/22
Ali Pegrum – Nov 22	Consultancy	900.00 (HTAP) 828.00		22/11/22
BrightOwl Ltd.	Literary Festival	224.85		22/11/22
WRSS Enterprise Ltd	Literary Festival	175.00	35.00	22/11/22
Veronica Hendry	Literary Festival	175.00		17/11/22
Clair Baker	Literary Festival	175.00		17/11/22
Annabel Greenfield	Literary Festival	100.00		17/11/22
Jon McKnight	Literary Festival	175.00		17/11/22
Norman Scott	Literary Festival	175.00		17/11/22
Rob Kitson	Literary Festival	175.00		17/11/22
Chris Bently	Literary Festival	175.00		17/11/22
Alice Thomson	Literary Festival	175.00		17/11/22
Katherine Webb	Literary Festival	175.00		17/11/22
Victoria Eveleigh	Literary Festival	175.00		17/11/22
Kate Lord Brown	Literary Festival	175.00		17/11/22
Annie Brierley	Literary Festival	175.00		17/11/22