Dulverton Town Council

Dulverton Traders Association

Dulverton Town Hall

Dulverton Heritage Centre

Dulverton Partnership Meeting Minutes

11th January 2023 10.00am at Exchange Cottage, Lady Street, Dulverton TA22 9EX

Present: Christine Dubery (Chair), Margaret Rawle, Ali Pegrum, Chris Nelder, Louise Ogden, Ken Warren, Hayley Sampson and Allison Crisp.

Apologies: Nick Thwaites

Approval of the minutes of the previous meeting:

RESOLVED: With the following amendment:
Literary Festival –The minutes be amended to state '*A negative comment was received from the public regarding hospitality venues not being open for refreshment*. Proposed by Ali Pegrum, seconded by Hayley Sampson and carried.

Chairman's Comments: None

Matters Arising: None

Antique Valuation Auction Day - Proposed date 25th March 2023

The Event will be called Antique Valuation Day, dropping the words' Auction'. Ali stated that there had been a lot of interest on Social Media already. Information is on the Visit Dulverton website and it was suggested that a slogan 'What's it Worth' be mentioned on the advertising material. Christine has been in contact with Chris Smith from Adam Partridge Auctioneers who are opening a new Auction and Antique Centre at Hele, near Exeter, just off the M5. He suggests opening the event from 10.30 am – 3.30pm and charging £5 for the valuation of up to 3 portable items, pay on the day and if larger items are requested, home visits can be arranged. Requests for the sale of any items can be arranged privately. Cloakroom style tickets will be given at entrance to enable queue management. (Christine to source tickets). It is anticipated 2 valuation tables will be in place with 4 invited appropriate stalls in the main hall and repair shop/demonstration type tables erected in the foyer area of the Town Hall.

Louise Ogden will have a stall with converted musical instruments and Christine has sourced someone who makes and repairs jewellery and demonstrates how to make things out of solid silver cutlery who has agreed to attend. No charge will be made to the stall holders. Christine will attempt to arrange for the SWP Mr FIXY Van (Mobile Repair Service) to attend and park outside the Town Hall. Hayley offered to make enquiries concerning an upholstery restorer. The Heritage Centre to be on 'stand by' to have a Heritage Display table if space permits. Chris Nelder will contact the Committee accordingly.

Arwen Bethy's Flute and Recorder Group will provide soft music during the day on the stage. Ken Warren will arrange suitable lighting. The Bar and refreshments will be open all day.

Secret Gardens Event (Open Gardens) -Sunday 2nd July 2023

Christine reported that 10-12 gardens will be required, some have been sourced circling Jury Road to Northmoor Road and Milhams lane. It will take place from 10 – 5pm and refreshments will be served in the Town Hall all day. A charge of £5 per person (children free) will be made and a Map Listing the Open Gardens will be given. A Brochure with a comprehensive list of the Open Gardens will not be produced as in the past, due to prohibitive cost. Proceeds will be distributed to Local Charities (to be determined). More information will be available at the next meeting.

Artisan Festival -8th July 2023

Christine stated that all applications for a pitch have been sent out and 12 have subsequently confirmed. Appropriate licence applications are in the process of being submitted to Somerset West & Taunton Council. More information will be available at the next meeting.

Caremoor: Donations 2022- Approval:

RESOLVED: To make donations to Caremoor for the use of the ENPA car park as follows:

a) Artisan festival @ £25
b) Vintage fair @ £25
c) Fun Run @ £50

Proposed by Ken Warren and seconded by Louise Ogden and carried.

Finances: Statement and approval of payments to date (Appendix A)

RESOLVED: To approve payments as per Appendix A. Proposed by Allison Crisp, seconded by Haley Sampson and carried.

Any other business with permission of the Chairman:

Ali Pegrum gave an update on the website. There now exist new pages on the website for events and updates. She is working on the SEO herself but may need professional help to set it up. Quotes are to be sourced if needed. She is building Twitter on Social Media.
Visit Dulverton is well supported through Visit Exmoor and membership to be continued. Enquiries are to be made on the cheapest way to advertise through Visit Somerset portals.

Ali agreed to draft a letter re requesting funding for 2023 Events.

Christine reported that the sale of tickets for cultural events DO NOT require VAT to be added, when organised by a public body.

Meeting closed: at 11.45pm.

Date of next meeting: 8th February 2023 at Exchange Cottage at 10am.

Appendix A

Payments for approval:

11th January 2022

Expenditure	Event	Amount £	+ VAT (if applicable)	Date Paid
Christine Dubery – (Green Room Refreshments)	Literary Festival	90.55		01/12/12
Wellhayes Vineyard	Literary Festival	50.00		06/12/22
Dulverton Town Hall	Literary Festival	150.00		15/12/22