Dulverton Town Council

Dulverton Traders Association

Dulverton Town Hall

Dulverton Heritage Centre

Dulverton Partnership Meeting Minutes 5th June 2024 at 10.00 am at Exchange Cottage, Lady Street, Dulverton TA22 9EX

Present: Christine Dubery, Nick Thwaites, Margaret Rawle, Ali Pegrum, Louise Ogden, Allison Crisp, Hayley Sampson and Ken Warren.

Apologies: Chris Nelder

Chairman's Comments: Christine conveyed special thanks to Louise for co-ordinating the music at the Music Festival and everyone who helped by volunteering to set up, dismantle and steward on the day

Approval of Minutes of previous meeting:

RESOLVED: To approve the minutes of 1st May 2024. Proposed by Louise, seconded by Nick and carried.

Matters Arising:
Dulverton Sounds Music Festival 25th May
Overall it was considered a successful event. The atmosphere was great. There has been positive feedback from all those who attended and the artists/musicians enjoyed playing. The food and drink was adequate and the 10pm finish time was about right. It was felt that the barriers deterred passing public accessing the food, drink and outdoor seating area and there were mixed feelings about the event not being free. However, without the revenue for tickets the event would not be financially viable.

Just under 200 people purchased tickets at £10 for the day and were able to access the marquees. Free access was available to the grass area and the opportunity to purchase refreshments.
It was agreed that fewer stewards were required and their roles required refining. The 'Open Mic' tent was popular to the extent that extra chairs were necessary and the sides of the tent opened to accommodate the audience. It was well received and enjoyed from 12 – 3pm.
Members agreed to defer the decision to organise a similar event during the autumn of 2024. It took a considerable amount of time and effort from a comparatively small number of volunteers. Furthermore, an event of this scale needs to be seen to be profitable. Unanimous praise was extended to the three sound and lighting technicians who gave their time for the whole event and lent some of their sound equipment.
It was subsequently:

RESOLVED: To pay £225.00 on receipt of an invoice regarding the sound and lighting services provided throughout the event. Proposed by Nick Thwaites, seconded by Ali Pegrum and carried.

Finances: Statement and approval of payments (Appendix A):

a) April 2024 - Proposed by Nick Thwaites, seconded by Louise Ogden and carried.
b) May 2024 - Proposed by Ken Warren, seconded by Allison Crisp and carried.

RESOLVED: To confirm approval of the following list, already obtained via email as follows:
1) Artisan Fair - Fee for the Band @ £340. (11th May 2024)
2) Secret Gardens - Tickets, maps & posters totalling £78.73 plus VAT from Solo Press. (15th May).
3) Batteries for the 'tech events @ £14.12 (19th May).
Proposed by Nick Thwaites and seconded by Ali Pegrum and carried.

Events 24:

Secret Gardens 23rd June
The posters and signs have been displayed. Tickets and maps are available from the Tantivy and the Post Office at £5 in advance, and from the Town Hall on the day at £7.00. Ali is promoting the event via social media and the website. Christine has the list of refreshments provided in 2023 together with helpers and cake providers. Christine will contact Keith Ross for permission to sell the Town Hall wine and beer. Two bank card machines will be used. It was decided to use compostable plates to serve the refreshments to cut down on dishwasher use.

RESOLVED: To spend up to £75 on purchasing 100 large and 100 small compostable plates proposed by Louise Ogden and seconded by Allison Crisp and carried.

Artisan Festival 6th July
Thirty – five stalls have booked to attend and payment is being chased. Shelly Trace and her sister Karen who provided the music at the Platinum Jubilee Celebrations will provide the music all day at a fee of £340. They will require a gazebo and power.

Fun Run 15th September
The 'booking platform' is open and details of the event are being shared on social media platforms.

Cine Film evening of 'Dulverton and Exmoor on Film' on 25th October 2024
The Exmoor Magazine will be featuring the event with a link to the Literary Festival.

Literary Festival 16th and 17th November.
All the authors invited have confirmed their attendance. Seventeen 'friends' have joined with donations amounting to £370. The following events are being held:
1) Saturday from 2.00 to 2.30 a crime writing workshop/discussion with two crime writers will be held in the Library. The event will last for one and a half hours. A charge of £20 will be imposed on those who take part.
2) Saturday from3.30pm – 5.30pm a 'Meet the Authors' (6 Max) event will be held involving mostly local self- published books. A £20 pitch fee will be charged by the Library.
3) Saturday between10.30am and 12.00pm, Hazel Prior, harpist and author, will be playing and reading her book at the Bridge Inn.
4) Sunday between at 10.30 – 12 Emily Hamilton and Emma Betridge will be reading books for children at the Bridge Inn.

Ali is pursuing the printing of brochures. A quote from Solo Press was suggested.
Ali requested any press cuttings concerning the authors booked for the festival to be forwarded to her.

Any other Business with permission of the Chairman: None

Date of the Next Meeting: Wednesday 10th July 2024 at Exchange Cottage